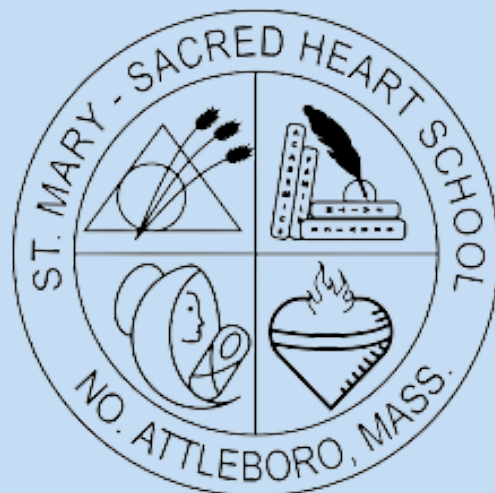


2022-2023

Saint Mary-Sacred Heart School

ARRIVAL & DISMISSAL OVERVIEW



ARRIVAL

- The school day begins promptly at 9:00 AM. The students should not arrive prior to 8:40 AM, unless they are registered for and participate in the Before School Extended Care Program. Supervision of arriving students does not start until 8:40 AM.
- Students, including Pre-K, who are dropped off at school between 8:40-8:58 AM must be dropped off in the Rectory Circle on Church Street. Students may be dropped off in the rectory circle, approaching from Broadway (do not use Gould Street to cut through). After students exit their car, they should walk to the designated gathering area near the rectory circle to line up with other students before entering the school. Parents may park in the town Municipal Parking Lot and walk their student to the school.

DISMISSAL

All non-bus students will be dismissed between 3:10-3:20 PM on Church Street in the driveway in front of the rectory using the following procedure:

1. Students who walk home will be walked across Church Street by a teacher in front of the church. The crossing location may change due to inclement weather and snow on sidewalks.
 2. Students who are picked up by a car will be lined up and monitored by teachers near the rectory circle while waiting for their ride.
 3. Cars should approach Church Street from Broadway. Please do not use Gould Street to access Church Street. Please stay in a single file line over to the right of the road as the school traffic approaches the rectory circle. Do NOT block any driveways or intersections.
 4. Turn right into the rectory driveway nearest Gould Street. Drive around the driveway going as far as possible toward Church Street.
 5. Please display your family name clearly in the front window of your vehicle to help staff dismiss students efficiently.
 6. Upon exiting the rectory driveway, all cars should turn right onto Church Street.
 7. Please be sure you inform all people who will be picking up your child of these policies and expectations.
- For safety reasons, we ask that parents/guardians stay in the cars while teachers are directing children to their cars. The flow of traffic is needlessly interrupted when a parent gets out of the car and walks over to pick up a child in the line. We need everyone's help in keeping our students safe.
 - Parents are asked to pay close attention during the pick-up process in the rectory circle. It is recommended that cell phones not be used at this time. Please follow the traffic directions given by the staff on duty.
 - Parents should not park in front of the rectory or church on Church Street or on neighboring side streets to pick up their student. If you choose not to use the Rectory Circle for pick up, then make arrangements for your student to meet you further down the street at the town parking lot. This courtesy will help keep our dismissal area in the rectory circle safe and efficient AND you will be setting a good example of how to follow a rule.
 - Richards Avenue is not to be used as a pick-up area. This is the bus area and it is imperative that it remains clear for safety purposes.